



ARCHITECT'S REPORT

SHARON MIDDLE SCHOOL

Sharon MA

KBA # 08018.00

Prepared by: Michael McKeon & David Morais

Date: May 25, 2010,

Page: 1 of 1

Sharon Standing Building Committee Meeting:

Project Updates:

KBA and its consultants have completed the Construction Document and Bidding Phases of the project. Meetings, site visits and related events since the last meeting plus upcoming events/milestones include the following:

- The ZBA hearing was closed on Wednesday, May 12, 2010. All variances were granted. A dozen evergreen trees for screening were required in lieu of a fence. A sketch is attached.
- Addendum No. 5 and 6 were issued on May 13, 2010.
- A meeting in the Superintendent's office regarding the use of the existing field, the Snack Shack, etc. was held on May 13, 2010. Notes are attached.
- The MSBA 90% Construction Document estimate reconciliation meeting was held on Friday May 14, 2010 at Consigli's office.
- Addendum No. 7 addressing the bid extension was issued on May 14, 2010.
- Addendum No. 8 and 9 were issued on May 20, 2010.
- The Cons. Com. Meeting was held on May 20, 2010 The hearing was continued to **June 3, 2010** so that the Site Contractor can process the SWPPP application and GGD's revisions to on-site storm water retention system can be completed and reviewed.
- An onsite pre construction meeting was held at the Sharon Middle School on May 24, 2010 with DPI, Consigli, KBA, the site contractor, Greg Meister, Tom Houston, Ken Wertz, and Peter O'Cain.
- Chris Garcia attended the BoH Permit Hearing on 5/24/2010. Permit was granted. Notes are attached.
- The Trade Contractor Bid Opening was today May 25, 2010 @ the Sharon Middle School. Based on initial results indicate we are over budget.
- **Groundbreaking will be held on Friday May 28, 2010 at 10:00AM at the Sharon Middle School.**
- **The Construction Kick-off meeting will be held on June 08, 2010 @ 1:00PM on site.**
- **The AAB hearing is scheduled for June 21, 2010.**

Presentation/Discussion Items:

Attached is Chris Garcia's (GGD) letter describing the action taken regarding the Storm water system and Force Main design review comments.

The MSBA requires that the Designer provide the Owner with reproducible media of the Contract Documents. KBA requires direction regarding how the SSBC prefers to receive this information?(DVD or loose paper) Requests have been made for an *Addendasized* Set of Contract Documents. KBA has provided this additional service in the past with a disclaimer that the drawings are for the Contractor's convenience ONLY and are NOT Contract documents. KBA requires direction regarding whether the SSBC would like to provide the CM with this?

Attachments:

As noted



CONSIGLI
Est. 1905

CONSTRUCTION MANAGER'S REPORT

SHARON MIDDLE SCHOOL

75 Mountain Street, Sharon, MA
Consigli Project No. 892

Date: May 25, 2010

Prepared by: Todd McCabe & Mike Dupuis

Sharon Standing Building Committee Meeting: Project Updates:

- 1) Early Release Packages
 - a) Lift Station – Submittal in to GGD for review
 - b) Sitework
 - i) Earnest Guigli & Sons, Inc.
 - ii) OAL #2 amount.....\$3,984,000
 - iii) Budget amount\$4,042,733
 - iv) Buy/(Bust)\$58,733
 - v) Excluding Addendum's 5, 6, 7 * 8 – under review now.
 - c) Structural Steel
 - i) Excluding Addendum's 5, 6, 7, & 8 – under review now.
 - d) Reinforcing – Expect to make a recommendation by 5/28
- 2) Trade Bids
 - a) Supplemental Instructions included by Addendum
 - b) Bid Opening - Today
- 3) 90% Estimate
 - a) Reconciliation meeting held on Friday 5/14
 - b) Constructability Review performed and distributed
- 4) MEP Existing Conditions Report – Distributed on Friday 5/21
- 5) Gateway – Meeting held on Friday 5/14 – Review with Team how to access and maintain
- 6) Reviewed snack shack in the field
- 7) Sharon Building Inspector – Meeting held on Wednesday 5/19 with GGD to review egress, phasing & permitting
- 8) Sharon DPW – Meeting held 5/24 with DPH to review start of work

SHARON MS ACTION LIST 5/25/10

	Date	Responsible Party	Item	Action	Date Completed
	3/2/2010	SSBC	All members are required to take the online Ethics Course	All consultants have submitted certificates, SSBC members still open, 4/27-LM to publish list of missing certificates, 5/11-LM tracking a few stragglers	open
30	3/16/2010	KBA	CONCOM wants independent review of drainage & sewer calcs	In progress, 4/27- KBA to follow up for 4/30 deadline, 5/11-received PSC response, DPI to set up meeting asap to review 111 items, break down list into categories and get to GG Fully executed, PROPAY req#1 submitted	
32	3/16/2010	SSBC	Town attorney is reviewing PFA	4/26, DPI to follow up on payment, 5/11-MSBA is processing package, DPI responded w/missing docs	open
34	3/31/2010	DPI	Present construction testing proposal with budget vs. bids	DPI will do	open
35	3/31/2010	School Dept.	Need letter to Dr. Dunham & letter from Dr. Dunham to SSBC with proprietary items requested	Ken W. will do 4/27, 4/27- KW forwarded memo draft for review, need approved asap, bid specs will include KW list draft for bidding, 5/11- SSBC approved request for proprietary items.	Close 5/11
42	3/31/2010	CC/DPI	Clarify LD's on phase milestones vs. RFQ	In progress, 5/11- deadline to clean up and sign contract is 5/18	Close 5/11
46	4/13/2010	DPI	Draft NTP to Gordon	In progress, 5/11-SSBC voted to dispense with NTP and just issue contract next week	Close 5/11
47	4/13/2010	DPI	Provide a summary of line item cost changes in budget	In progress, 4/27- BW to meet with GG this week to finalize, 5/11-GG wants a list of all "added scope" items	
48	4/13/2010	Dept	Obtain School Dept. sign off on Phasing plan	4/27- Verbal approval given, awaiting signatures, 5/11-KBA to obtain from Dr. Dunham	



49	4/13/2010	KBA	Obtain School Dept. sign off on 60%, 90% docs	4/27 - Docs with School Dept., awaiting Dept. heads signatures, 5/11 - KBA received these and issued copies of docs to SSBC	Close 5/11
53	4/27/2010	KBA	PV Array cost/payback analysis, grant opportunities	KBA to provide, 5/11 - KBA provided report, agreed that timing needs to correspond to near time of install, life cycle analysis based on grants available then, REC sell backs, etc.	
54	4/27/2010	DPI/KBA/CCI	Finalize Division 1 of GC's for subs contracts	Meeting set for 4/29 to finalize and issue	Close 5/11
55	4/27/2010	DPI/KBA/CCI	Schedule info and coordination meeting w/ School Dept., KO, Bldg Dept., Fire, Police, DPW re: construction start 6/1	Notify and schedule meeting asap 5/25 - Done 5/19, scheduled 5/20	
56	4/27/2010	DPI	Notify KO re: subs site tour and pre-bid conference 5/6	5/11 - also advise admin staff of this	Close 5/11
57	4/27/2010	GG	Contact Gellerman re: status of Consigl contract	5/11 - GG to call 6/25 - close	
58	4/27/2010	DPI/KBA	Review gas co. contracts for scope, price	Need Town to sign asap, 5/11 - with letter of recommendation from GGD, SSBC approved Town to sign contracts asap and send copies to all.	
59	4/27/2010	DPI/CCI	Confirm cost allocation/payment of utilities used in construction	Re-visit GC's and Allowances, 5/11 - by allowances, CM will meter	Close 5/11
60	4/27/2010	DPI/KBA/CCI	Confirm 90% cost reconciliation meeting date	5/11 - meeting is 5/14	Close 5/11
61	4/27/2010	KBA/GGD	Backup requested by BOH by 5/5 for 5/11 meeting	5/11 - GGD has provided backup, permit due 5/24	Close 5/11
62	4/27/2010	CCI	Existing conditions report from MEP inspections last week?		
63	5/11/2010	DPI	Provide meeting minutes from trade contractor meetings		
64	5/11/2010	KBA	Issue add#5 for Sarnifil roofing and Trane UV's as proprietary		
65	5/11/2010	KBA	Follow up with DEP for permit		
66	5/11/2010	GGD	Contact Weston&Sampson re: salt in effluent if add-on odor control unit is needed on sewer		
67	5/11/2010	School Dept.	Send request for sign design to SSBC as this is an added scope issue		
68	5/11/2010	DPI	Obtain IAQ cost proposals in time for baseline testing while school in session		
69	5/11/2010	DPI/School Dept	Create RFP docs and contact subs on State list		
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